

2022-23 Studio Policy Handbook

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A2J Crew Studio Policy Handbook (Revised June 2020)

A. Payments

1. a. I understand and agree that all dance tuition is due by the 1st of each month regardless of cancelled classes, inclement weather cancellations, etc.
 - b. I understand and agree that I am responsible for full dance tuition owed the last month of the dance year regardless of the date of our spring showcase.
 - c. I understand and agree that my child's dance account must be paid in full two weeks before the spring dance showcase. I understand and agree that failure to do so may result in my child not being permitted to participate in the spring showcase.
 - d. I understand and agree that my child will not be permitted to register for classes the following year until all outstanding balances from the previous year have been paid in full.
 - e. I understand and agree that in the event my child receives an injury or is unable to dance for any reason, I am still liable for full dance tuition to the A2J Crew each month for the length of my contract.
 - f. I understand and agree that all spectators will need to purchase a ticket for the spring showcase.
 - g. I understand and agree that any dance tuition/registration fees paid at the annual Dancer's Palooza, registrations, or monthly fees paid to the front desk are NON-REFUNDABLE.
 - h. I understand and agree that if I fail to render payment for owed dance tuition for the thirty days or more, my child may be asked to sit out of all registered dance classes until his/her dance tuition is paid in full.
 - i. I understand and agree that full dance tuition owed each month (per class) is still my responsibility regardless of how many classes my child did NOT attend. I understand and agree that failure to bring my child to class will NOT result in a pro-rated rate.
2. a. I understand and agree that late fees of \$10.00/per class per dancer will be owed for any classes that exceeds the 7 day grace period per month.

b. I understand and agree that a \$40 fee will be charged for any check (s) that is returned for non-sufficient funds (NSF)

3. a. I understand and agree that costume deposits and costume balances are NON-REFUNDABLE.

b. I understand and agree that a costume deposit of \$50/per costume per season will be due to the A2J CREW DANCE KOMPANY in October of each year.

c. I understand and agree that the remaining balance for each costume per class will be available by the first week in November. I further understand and agree that the remaining balances(s) for each costume will be due no later than the close of business before our Thanksgiving break each year.

d. I understand and agree that any outstanding costume balances may result in my child NOT receiving a costume for our Spring Dance Showcase.

4. I understand and agree that my child's monthly dance tuition and all other fees that apply to his/her dance account MUST be paid in full BEFORE competition fees will be applied to any competition entry fees.

5. I understand dancer fundraiser account's are non-refundable.

B. Registration

1. I understand and agree that by registering my child with the A2J Crew Dance Kompany, I am entering into a binding contract for the entire length of the dance year.

2. I understand and agree that the contract is binding from the start of dance each year in the fall and doesn't end until the conclusion of our Spring Showcase.

3. I understand and agree that my child will not be permitted to register for classes the following year until all outstanding balances from the previous year have been paid in full.

4. I understand and agree that by registering my child for competition dance classes, that there are requirements that must be upheld on my behalf so as to hold his/her position on the competition dance team.

C. Code of Conduct

(Reference Code of Conduct Policy)

1. I understand and agree that myself, my family, and my child will respect his/her teacher(s) and all of the A2J Crew staff and dance families.

2. I understand and agree that our competition team follows a demerit system. I further understand that it is my responsibility as well as my child's responsibility to read, understand, and sign the demerit policy.

3. A2J Crew Dance Kompany has a NO BULLYING policy. We will abide by said policy.

D. Communication

1. a. I understand and agree that the A2J Crew Dance Kompany uses a PRIVATE specified APP as a primary source of communication with our parents and students. I further understand and agree that it is my responsibility to make sure the front desk staff is notified in writing of my contact information.

b. I understand and agree that the A2J Crew Dance Kompany uses the PRIVATE specified APP to upload the dancer's progress. I understand and agree that this page is private and is intended ONLY for use of our dance families that have been approved to be a part of this page.

c. I understand and agree that it is my responsibility to check the specified APP for all pertinent information.

2. The www.a2jcrew.com website has updated information available.

3. Inclement weather cancellations will be posted on WHIZ, and social media (specified APP).

4. I understand and agree that it is my responsibility to check my child's dance bag for important handouts.

E. Liability

1. a. I understand and agree that there are risks related to dance. I understand and agree to NOT hold A2J Crew Dance Kompany or any of their staff liable for any illness or injuries sustained on or off of A2J property while performing and/or under the guidance of A2J personnel.

b. I understand and agree if my child is restricted from performing that a note from their physician is required.

2. I understand and agree that I will NOT hold the A2J Crew Dance Kompany liable for lost or stolen property.

3. I understand and agree that it is my responsibility to label my child's dance shoes, bags, costumes, etc.

F. Video/Pictures

1. I understand and agree that all classes may NOT be uploaded each week. I understand and agree that it is the teacher(s) discretion how often my dancer(s) classes will be recorded and uploaded to the specified APP.

2. I understand and agree that pictures may be taken of my dancer(s) throughout the dance season. I understand and agree that the A2J Crew Dance Kompany may use these pictures for marketing purposes.

3. I understand and agree that I may not post any pictures or videos of A2J

Crew Dance Kompany without written consent.

4. I understand and agree not to use the A2J Crew Dance Kompany Logo without written consent from the studio owner(s).

5. Studio pictures are taken in the spring of each year. I understand and agree A2J Crew is not liable for any issues that arise with the pictures that are received. I understand and agree it is my responsibility to contact the photographer directly with any concerns.

G. Scheduling

1. a. I understand and agree that my child's dance teachers have the right to remove him/her from their classes at any time should requirements not be met, and/or discipline issues arise.

b. I understand and agree that each of my child's dance teachers reserve the right to use his/her best judgment and place my child where they see best fits his/her ability regardless of where they were initially placed, or what team(s) they were placed on during the audition process.

c. I understand and agree that the A2J Crew Dance Kompany is not always able to meet my requests where scheduling is concerned.

d. I understand and agree that if my child is placed in a class on a day/time that is not convenient; it is my responsibility to contact the front desk and request to be placed in a different class. A refund will not be given if the child is unable to attend class. Rather, we will try to accommodate your needs.

e. I understand and agree to do my best to have my child to all dance classes on time.

2. a. I understand and agree that I am NOT free to interrupt dance classes unless invited by the teacher.

b. If a meeting is needed, contact 740-617-7281 to schedule an appointment.

3. I understand and agree that each class is subject to three cancellations from September-May of each dance season. I understand that any class that is cancelled due to teacher sickness, inclement weather, or any other reason, will only be made up after the third cancelled class of the dance year unless otherwise specified by said teacher.

H. Classroom essentials

1. I understand and agree that it is my responsibility to send my child in the proper dance shoes and dance attire for each class. I understand and agree that street clothes/shoes are NOT acceptable.

2. I understand and agree to send my dancer with a dance bag to all dance classes. I agree that it is my responsibility to check my child's dance bag

for important handouts.

3. I understand and agree that it is my responsibility to have my child's hair neatly pulled back for each dance class.

4. I understand and agree that my child will not be permitted in the studio without the following LABELED essentials: bar towel, water bottle, name tag with emergency contact information, and hand sanitizer.

*** I understand and agree that it is my responsibility to label my child's dance shoes, bags, costumes, etc.

*** Cell phone use is not permitted in class.

I. Costumes

1. I understand and agree that there will be a separate costume fee for each class my child is enrolled in.

2. I understand and agree that I must sign for each costume that my child receives before taking the costume into my possession. I understand and agree that by signing for each costume, I am agreeing that the costume(s) are being received in good condition with all pieces included.

3. I understand and agree that it is my responsibility to inspect each costume and try each costume on my child BEFORE signing for the costume.

4. I understand and agree that I am only able to return the costume(s) to Miss Jill up to 2 days after signing for the costume, should there be any issues with my child's costume.

5. Any costume not claimed/picked up by the end of the dance season will be donated.

6. I understand and agree that the A2J Crew Dance Kompany staff will do their best to accommodate all students and families, but may not always be able to meet all costume exchange requests.

7. I understand and agree that the A2J Crew Dance Kompany is NOT responsible for any alterations that may be needed per each costume received.

8. I understand and agree that the A2J Crew Dance Kompany sizes all students in the fall of the dance year. I understand and acknowledge that I have the right to review my child's measurements until the last business day before Thanksgiving break each season.

9. I understand and agree that by not reviewing and initialing my child's measurements, implies that I trust and agree with the measurements that have been taken for my child per each costume.

**ANY discrepancies will be handled by the studio owners. At the studio owner's discretion.

By signing below I acknowledge I have read, understand and agree to these terms & conditions put forth in the A2J Crew Dance Kompany handbook.

Dancer's signature: _____ Date: _____

Parent/Guardian's signature: _____ Date: _____

By checking the box that I agree to to these terms and conditions, it serves as my signature from both my child and I for this document.